



TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date

Contact Information

Name and title of administrator (signature on Standard Assurances): Dan Mortensen, Mayor

Mailing Address: PO Box 1089

City: Morton WA Zip Code:98356 County: Lewis

Phone #:(360) 496-6899 email address: mayor@visitmorton.com

Name and title of head of transportation-related services: Anders Pollman, Public Works Superintendent

Mailing Address: PO Box 1089

City: Morton WA Zip Code:98356 County: Lewis

Phone #: (360) 496-6899 email address: pwdirector@visitmorton.com

Name and title of designated Title VI coordinator*: LuAnn Ward, City Clerk

Mailing Address: PO Box 1089

City: Morton WA Zip Code:98356 County: Lewis

Phone #: (360) 496-6899 email address: cclerk@visitmorton.com

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A).

Accomplishments

1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature. **No changes made.**
2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.

Dan Mortensen, Mayor, Administrative Head, Caucasian, USA

Anders Pollman, Public Works Lead, Transportation-related Staff, Caucasian, USA

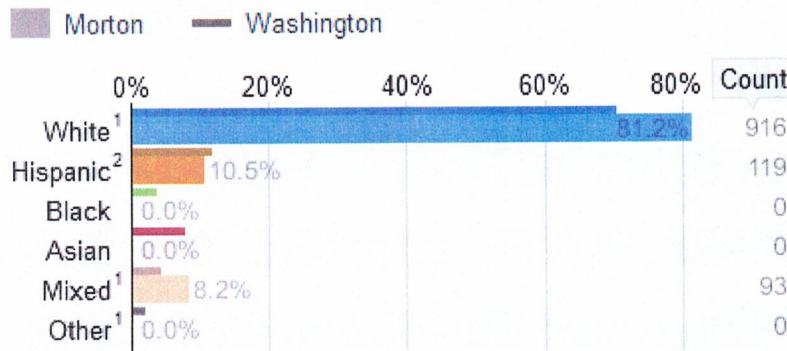
LuAnn Ward, City Clerk, Title VI Coordinator, Caucasian, USA

3. Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

Race and Ethnicity #1

Percentage of the total population.

Scope: population of Washington and Morton



Count number of members in ethno-racial group
¹ non-Hispanic ² excluding black and Asian Hispanics

American Community Survey

C16001 LANGUAGE SPOKEN AT HOME FOR THE POPULATION 5 YEARS AND OVER

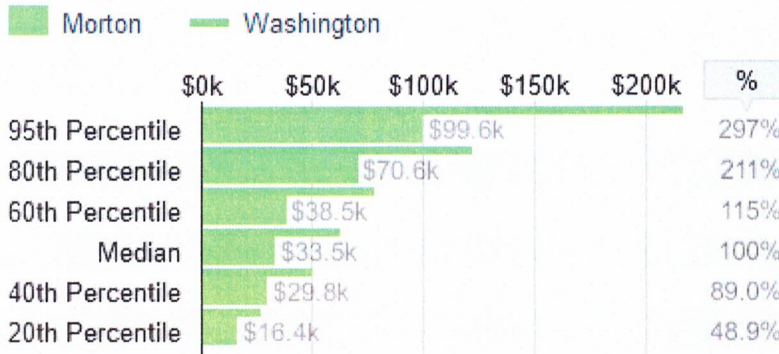
2021: ACS 5-Year Estimates Detailed Tables | Universe: Population 5 years and over

Label	Estimate
Morton city, Washington	
▼ Total:	1,147
Speak only English	1,025
▼ Spanish:	103
Speak English "very well"	46
Speak English less than "very well"	57

Household Income Percentiles

#1

Scope: households in Washington and Morton



% as percentage of median household income

4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome). **No complaints received.**

5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach. **The City holds regular council meetings and discusses planning efforts for local streets and roads. The residents are welcomed to attend the meetings and make public comment.**

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s). **No right-of-way actions.**

7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin. **No right-of-way appraisers or acquisition.**

8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans. **There were no studies or plans conducted during this reporting period.**

9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects’ benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

WSDOT Federal Aid– MAIN AVENUE SIDEWALK IMPROVEMENTS. The Main Ave Sidewalk project involved the improvement of 1,000 square yards of sidewalk and 11 ADA compliant curb ramps along Main Avenue (HWY 508), from the Backstrom City Park to the Morton Elementary School.



- 10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

Identify members of the LPA’s transportation planning and/or advisory groups by race, color, and national origin

The City held monthly council meetings that allow public participation.

Position 1	Kevin Dunlap	Caucasian
Position 2	Bob Boyer	Caucasian
Position 3	Richard Vanderlip	Caucasian
Position 4	Travis Cooper	Caucasian
Position 5	Caro Johnson	Caucasian

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting. **No methods were used to collect demographic information at public meetings.**

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages. **No language assistance was requested during the reporting period.**

- 11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants). **Non-discrimination statements were published in major project advertisements for bids. Advertisements for bids are published on the OMWBE website. Any consultant/contractor agreements include relevant Title VI language.**
- 12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?) **The City only signed transportation-related agreements**

with the appropriate Title VI language included in them from funding sources and with consultants and contractors.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

- **Main Street Sidewalk Construction awarded to R.L. Alia Company - \$396,220.00**
- **Main Ave. Construction Administration Engineering awarded to Gray & Osborne, Inc. \$115,750.00**

No contracts were awarded to certified disadvantaged contractors.

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training. **The Title VI coordinator did not attend Title VI training during the report period.**

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees. **Title VI internal training did not occur during the report period.**

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable. **Other local civil rights training did not occur during the report period.**

Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those. **The staff hopes to attend Title VI training activities related to current and pending projects.**